



**Committee: Budget Planning Committee**

**Date: Tuesday 17 September 2024**

**Time: 6.30 pm**

**Venue: Bodicote House, Bodicote, Banbury, Oxon OX15 4AA**

## **Membership**

**Councillor Edward Fraser  
Reeves (Chairman)**

Councillor Tom Beckett

Councillor Andrew Crichton

Councillor Kieron Mallon

Councillor Rob Pattenden

Councillor Les Sibley

**Councillor Matt Hodgson (Vice-Chairman)**

Councillor Gordon Blakeway

Councillor Frank Ideh

Councillor Rob Parkinson

Councillor David Rogers

Councillor Dom Vaitkus

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Minutes (Pages 5 - 8)**

To confirm as a correct record the minutes of the meeting held on 16 July 2024.

**4. Chairman's Announcements**

To receive communications from the Chairman.

**5. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6. **Budget and Business Planning Process 2025-26** (Pages 9 - 42)

Report of Assistant Director of Finance (Section 151 Officer)

**Purpose of report**

This report is to inform the Budget Planning Committee of the proposed approach to the 2025/26 Budget and Business Planning Process and provides context and background information on the existing Medium-Term Financial Strategy and information on latest government announcements relevant to the Strategy.

**Recommendations**

The Budget Planning Committee resolves:

- 1.1 To note the contents of Appendices 1-5.

7. **Monthly Performance Report** (Pages 43 - 76)

Report of Assistant Director of Finance (Section 151 Officer)

**Purpose of report**

This report summarises Cherwell District Council's (CDC's) forecast revenue and capital outturn for 2024/2025 as at 30 June 2024 to give the Committee the opportunity to consider the finance aspects of the report.

**Recommendations**

The Budget Planning Committee resolves:

- 1.1 To note the contents of this report.

8. **Review of Committee Work Plan** (Pages 77 - 78)

To review the Committee Work Plan.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

**Information about this Meeting**

**Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

**Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

## **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

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### **Queries Regarding this Agenda**

Please contact Matt Swinford, Democratic and Elections Team [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Shiraz Sheikh**  
**Monitoring Officer**

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